



# Party Planning Frequently Asked Questions

Q - When should I expect to hear from my classroom coordinator?

A - Your classroom coordinator will contact you at the beginning of the party month (October, December, June) to recruit volunteers for each party. After volunteers have been selected, your classroom coordinator will provide the contact information for the four party volunteers, as well as the date, time and some [helpful hints](#) for planning a successful party.

Q - What kinds of snacks should we bring?

A - Before planning any party snacks, contact your classroom teacher to check if there are specific **food allergies** in the class. A good rule of thumb is something sweet, something salty, something healthy and a drink (water or juice).

Q - What should we do at the party?

A - This depends on the class and the grade level. In the primary grades, rotations between two games and a craft have been successful in the past. "Minute-to-Win-It" type games are always a big hit in the intermediate grades. Also, Pinterest has a wealth of information for holiday craft ideas but, think "Less Mess!" Liquid glue projects don't have time to dry before the children leave for the day.

Q - Do we have to pay for all of this ourselves?

A - Of course not! Reach out to your fellow classroom parents. Sign-Up Genius is a great resource, and can be used to have parents donate craft materials, games, or treats. It may be even easier to ask for a small monetary donation from each parent. The donations can be used to cover the cost of craft materials, games, paper products, party treats and/or any class gifts you wish to give your teacher. After receiving the donations, the party volunteers can purchase the necessary items and that way there won't be any surprises if an item doesn't make it to school on party day.

Q - We want to get a class gift for our teacher. What should we do?

A - Ask for donations from your fellow parents. Your classroom teacher can provide a list of parent email addresses, or you can send home a letter with each child. You can ask for an

A decorative border of colorful balloons (blue, pink, orange) with black strings, arranged in a repeating pattern around the perimeter of the page.

amount that covers a class gift and any necessary materials that you may need for party games and crafts.

Q - What time should I arrive at school on party day?

A - All holiday parties begin at 2:00pm. Contact your classroom teacher before the party to confirm, but arriving at least 20 minutes before hand is a good idea.